**Spot Purchase Initial Inquiry form**

Name:

Telephone:

Email:

Type of Service you wish to purchase:

|  |  |  |
| --- | --- | --- |
| Formal Advocacy | Audit of Services | Self-Advocacy Group Facilitation |
| Travel Training | Audit personal budget | Easy Read document formatting |
| Other |  |  |

Please give some details for the project:

Please give a time line for the project including any relevant dates:

If possible please give an idea of budget available for the project:

**Please return this form to BATIAS by email on** [**batias.grays@batias.com**](mailto:batias.grays@batias.com) **or by post to the office and a senior member of staff will contact you to discuss this request.**